

Nepal Citizenship Rules, 2063 (2006)

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Amendment

Nepal Citizenship (First Amendment) Rules, 2063 2063.10.15 (29 Jan. 2007)

In exercise of the powers conferred by Section 23 of the Nepal Citizenship Act, 2006, Government of Nepal has framed the following Rules:

1. **Short title and commencement:** (1) These rules may be called the "Nepal Citizenship Rules, 2063 (2006)."
(2) These Rules shall commence immediately.
2. **Definitions:** Unless the subject or the context otherwise requires, in this Rules , -
 - (a) "Act" means the Nepal Citizenship Act, 2063 (2006).
 - (b) "Ministry" means Ministry of Home Affairs, Government of Nepal.
 - (c) "Local Body" means the Village Development Committee or Municipality formed pursuant to the laws in force; and this term also includes the Sub-municipal Corporation and Municipal Corporation.
3. **Procedures for obtaining certificate of citizenship of Nepal by descent:**
 - (1) A citizen of Nepal, who has completed the age of Sixteen years and intends to obtain the certificate of citizenship of Nepal by descent, has to make an application, in the format referred to in Schedule-1, and accompanied by the following documents, to the concerned Chief District Officer:

- (a) The certificate of citizenship of Nepal of his or her father or mother or relative within three generations of his or her lineage,
- (b) A recommendation made by the concerned Local Body setting out his or her birth place and relationship or a certificate of birth registration,
- (c) In the case where the certificate of citizenship of a relative within three generations of his or her lineage has been submitted pursuant to Clause (a), a relationship certificate setting out the relationship with that relative.

(2) The certificate of citizenship of Nepal may, based on the following documents, be provided to a citizen of Nepal who fails to submit the evidence referred to in Sub-rule (1) along with the application:

- (a) An on the spot deed of public inquiry, in the format referred to in Schedule-3, executed by local inhabitants, who have obtained the certificate of citizenship of Nepal, , in presence of a representative of the Local Body, setting out that the applicant is a citizen of Nepal by descent by virtue of that his father or mother is a citizen of Nepal and that he or she was born in Nepal and has been residing permanently within the territory of Nepal continually,
- (b) Identification, in the format referred to in Schedule-4, made on the spot by three citizens of Nepal, who reside in the concerned Ward and have obtained the certificate of citizenship of Nepal.

Provided that, if the authority making recommendation for citizenship or providing citizenship

considers that the identifying persons have made identification doubtfully, such an authority may make further inquiry into the matter.

(3) If a person who was found within the territory of Nepal and has completed the age of Sixteen years but the whereabouts of his or her father or mother are not known intends to obtain the certificate of citizenship of Nepal, such a person has to make an application, in the format referred to in Schedule-1, accompanied by the following documents, to the concerned Chief District Officer:

- (a) Where such a person has been brought up by a children home or orphan children protection organization or association or orphanage which has obtained approval from the Government of Nepal, the recommendation of such a home, organization, association or orphanage,
- (b) Where any person has obtained guardianship of and maintained and subsisted that person in accordance with the laws in force, a copy of the certificate of citizenship of such a person,
- (c) Identification made by the chief of organization maintaining and subsisting that person in the organization referred to in Clause (a) or by the person maintaining and subsisting that person pursuant to Clause (b).

(4) If it is required to further inquire into the matter in relation to the fatherhood or motherhood of the applicant pursuant to Sub-rule (3), a recommendation of the Local Body or police report may be required, as per necessity.

(5) If, in examining the application received pursuant to Sub-rule(1) or (3), the applicant is found to be eligible to obtain the certificate of citizenship of Nepal by descent, the certificate of citizenship of Nepal by descent may be issued to him or her.

(6) The column of the certificate of citizenship of the person, whose fatherhood or motherhood has not been settled, where the name of father or mother is to be specified shall indicate the matter that the fatherhood or motherhood has not been traced out and specify the name, surname and address of the guardian.

(7) The certificate of citizenship may be issued also based on the registration records prepared by and provisional slips distributed by the citizenship teams deputed from time to time prior to the commencement of this Rule.

(8) The list of persons who make application for the certificate of citizenship of Nepal pursuant to Sub-rule (2) has to be made public on the same day.

4. Procedures for obtaining the certificate of citizenship of Nepal by birth:

(1) If a citizen of Nepal who has completed the age of Sixteen years intends to obtain the certificate of citizenship of Nepal by birth pursuant to Sub-section (1) of Section 4 of the Act, such a citizen shall have to make an application, accompanied by the following documents, to the concerned Chief District Officer, in the format referred to in Schedule-1:

- (a) A recommendation made by the concerned Local Body setting out the matter that the applicant was born within Nepal and has been permanently residing in Nepal continually,
- (b) Land ownership registration certificate or tenancy right certificate or household certificate in his or her name or

in the name of his or her family or an evidence indicating the inclusion of his or her name or his or her father's or mother's name in the electoral rolls prepared by the Election Commission.

Explanation: For the purposes of this Clause, "family" includes father, mother, step mother, son, unmarried daughter and also daughter-in-law whether living in an undivided family or living separately.

(2) A person who intends to obtain the certificate of citizenship pursuant to Sub-rule (1) shall have to make an application to the Chief District Officer prior to the election of the Constituent Assembly.

(3) The certificate of citizenship of Nepal may, pursuant to Sub-section (4) of Section 8 of the Act, and based on the following documents, be provided to a citizen of Nepal who fails to submit the evidence referred to in Sub-rule (1) along with the application:

- (a) An on the spot deed of public inquiry, in the format referred to in Schedule-5, executed by local inhabitants, who have obtained the certificate of citizenship of Nepal, in presence of a representative of the Local Body, setting out that the applicant was born in Nepal and has been residing permanently within the territory of Nepal continually,
- (b) Identification, in the format referred to in Schedule-4, made on the spot by three citizens of Nepal, who reside in the concerned Ward and have obtained the certificate of citizenship of Nepal.

Provided that, if the authority making recommendation for citizenship or providing citizenship

considers that the identifying persons have made identification doubtfully, such an authority may make further inquiry into the matter.

(4) The Chief District Officer shall have to make decision on the applications received within the period referred to in Sub-section (3) of Section 4 of the Act within One month from the date of registration of such applications.

(5) If, in examining the application received pursuant to Sub-rule (1) or (3), the applicant is found to be eligible to obtain the certificate of citizenship of Nepal by birth, the certificate of citizenship of Nepal by birth may be issued to him or her

(6) The list of persons who make application for the certificate of citizenship of Nepal pursuant to Sub-rule (3) has to be made public on the same day.

5. Procedures for obtaining certificate of naturalized citizenship of Nepal on the basis of matrimonial relationship:

(1) If a foreign woman who has matrimonial relationship with a citizen of Nepal intends to obtain the citizenship of Nepal, she has to make an application, accompanied by the following documents, to the concerned Chief District Officer, in the format referred to in Schedule-7:

- (a) A recommendation made by the concerned Local Body specifying the matrimonial relationship with the citizen of Nepal,
- (b) A proof showing that action has been instituted by her to renounce the foreign citizenship.

(2) If, in examining the application received pursuant to Sub-rule (1), the applicant is found to be eligible to obtain the certificate of naturalized

citizenship of Nepal, the certificate of naturalized citizenship of Nepal may be issued to her.

6. **Information to be given to applicant:** If, in examining application received pursuant to Rule 3 or 4, any applicant is found ineligible to obtain the certificate of citizenship of Nepal, a decision has to be made to that effect and information given to the applicant within seven days.
7. **Other procedures for obtaining certificate of naturalized citizenship of Nepal:** (1) In the case of an offspring born to a woman citizen of Nepal who has got married to a foreign citizen, an application, accompanied by the following documents, has to be made to the Chief District Officer, in the format referred to in Schedule-7:
- (a) A copy of the certificate of citizenship of Nepal of the mother,
 - (b) A recommendation made by the concerned Local Body setting out that he or she was born in Nepal and has been permanently residing in Nepal,
 - (c) A proof that he or she has not obtained the citizenship of a foreign country on the basis of his or her father's citizenship.

(2) If any foreign citizen who has fulfilled the terms and conditions set forth in Sub-section (4) of Section 5 of the Act intends to acquire the citizenship of Nepal, he or she has to make an application, accompanied by the recommendation of the Local Body related with his or her abode, to the concerned Chief District Officer, in the format referred to in Schedule-7.

(3) On receipt of an application pursuant to Sub-rule (1) or (2), the Chief District Officer may, if he or she considers necessary, inquire the Mayor of the concerned Municipality or Chairperson of the Village

Development Committee into the matter and, if the applicant is found to have fulfilled the terms and conditions set forth in Sub-section (4) of Section 5 of the Act, forward the application, along with his or her opinion, to the Ministry.

(4) Upon making examination of the application received pursuant to Sub-rule (3), the Ministry may provide the certificate of naturalized citizenship of Nepal in the format referred to in Schedule-8.

(5) If, out of the offspring of the person who has acquired the naturalized citizenship of Nepal pursuant to Sub-section (5) of Section 5 of the Act, any offspring who was born prior to the acquisition of such citizenship by that person intends to acquire the naturalized citizenship of Nepal, he or she may make an application to the concerned Chief District Officer in the format referred to in Schedule-7. The application has to be accompanied by a relationship certification letter, a copy of the father's or mother's certificate of citizenship and a recommendation made by the Local Body that he or she has been residing in Nepal.

(6) If, in examining any application received pursuant to Sub-rule (5), the applicant is found to be eligible to obtain the certificate of naturalized citizenship, the certificate of naturalized citizenship may be issued to him or her.

- 8. Authority to issue certificate of citizenship:** (1) The Chief District Officer shall have the power to issue the certificate of citizenship of Nepal by descent, by birth, by the reason of matrimonial naturalized and certificate of naturalized citizenship of Nepal to those offspring of a person having obtained naturalized citizenship of Nepal who were born prior to the obtaining of such citizenship by that person.

•(2) The Chief District Officer may delegate the powers conferred to him or her under Sub-rule (1) to his or her subordinate officer employee or to the chief of a team deputed by the Government of Nepal to distribute citizenship, from time to time.

⊗(3)

(4) The Ministry shall have the power to issue the certificate of naturalized citizenship of Nepal other than that set forth in Sub-rule (1).

(5) The Council of Ministers, Government of Nepal, shall have the power to grant the honorary citizenship of Nepal to be granted pursuant to Section 6 of the Act.

(6) After a decision has been made to grant citizenship pursuant to Sub-rule (5), the Ministry shall issue the certificate of honorary citizenship of Nepal.

(7) The authority issuing the certificate of citizenship pursuant to these Rules shall issue the certificate of citizenship of Nepal by descent or by birth in the format referred to in Schedule-2 and the certificate of naturalized citizenship of Nepal in the format referred to in Schedule-8.

- 9. Procedures for renouncing citizenship of Nepal:** (1) If any citizen of Nepal intends to renounce the citizenship of Nepal, he or she shall have to give information thereof, accompanied by the original copy of the certificate of citizenship of Nepal, in the format referred to in Schedule-9, to the concerned Chief District Officer if he or she is domiciled within Nepal and to the concerned Nepalese ambassador or the chief of Nepalese mission or the consul general or the consul if he or she is domiciled in a foreign country.

• Amended by the First Amendment.

⊗ Deleted by the First Amendment.

(2) Where information has been given abroad pursuant to Sub-rule (1), the Nepalese ambassador or the chief of Nepalese mission or the consul general or the consul shall forward the full details thereof to the Ministry through the Ministry of Foreign Affairs within seven days.

(3) The Ministry shall forward the information received pursuant to Sub-rule (2) to the concerned Chief District Officer.

(4) On receipt of the information pursuant to Sub-rule (1), the Chief District Officer shall register such information in the register maintained in the format referred to in Schedule-10; and the citizenship of Nepal of such person shall cease to exist from the date of such registration.

10. Decision making authority: If there arises a question of whether a citizen of Nepal has acquired the citizenship of a foreign country pursuant to Sub-section (5) of Section 10 of the Act, the Ministry shall decide that question.

11. Procedures for resumption of citizenship of Nepal: (1) If any person who has renounced the citizenship of Nepal pursuant to Section 11 of the Act and gone abroad intends to acquire the citizenship of Nepal again, such a person shall have to make an application, in the format referred to in Schedule-11, accompanied by a proof showing the renunciation of foreign citizenship, to the Ministry or the concerned Chief District Officer that has previously issued the certificate of citizenship to that person.

(2) On receipt of an application with information referred to in Sub-rule (1), the authority referred to in Rule 8 shall give information of the registration of that information in the format referred to in Schedule-12 and issue the certificate of citizenship of Nepal containing the same details as mentioned in the previous certificate of citizenship.

12. Procedures for revocation of certificate of citizenship: If it is proved that any person has obtained the certificate of citizenship of Nepal by giving

false details pursuant to Section 12 of the Act, the following authority shall revoke such a certificate of citizenship of Nepal:

- (a) The Ministry, if the certificate was issued by it,
- (b) The concerned Chief District Office, if the certificate was issued by the District Administration Office or other body,
- (c) Information along with the details of the certificate of citizenship of Nepal revoked by the Chief District Officer pursuant to Clause (b) shall be forwarded to the Regional Administration Office and the Ministry.

13. **Records of certificate of citizenship to be maintained:** The records of the certificate of citizenship as referred to in Section 15 of the Act shall be maintained as follows:

- (a) Details relating to citizenship shall be recorded and maintained systematically, and such details may also be maintained in electronic means.
- (b) The District Administration Offices shall have to forward monthly details of the distribution of the certificates of citizenship to the Regional administration Office and the Ministry.

14. **Procedures for correction of details:** (1) A person who intends to get corrected any matter contained in the certificate of citizenship of Nepal pursuant to Sub-sections (1) and (3) of Section 17 of the Act has to make an application to the Ministry or the Chief District Officer.

(2) If an application is made pursuant to Sub-rule (1), the Ministry or the Chief District Officer may, upon making necessary inquiry into the matter, take back the certificate of citizenship previously issued and provide another certificate of citizenship, as amended, pursuant to Sub-section (2) of Section 17 of the Act.

15. **Power to depute citizenship teams:** (1) The Government of Nepal may depute teams for the distribution of the certificates of citizenship pursuant to Sub-section (1) of Section 22 of the Act.

(2) In deputing a team pursuant to Sub-rule (1), the team shall be deputed in such a way that its chief is at least gazetted third class employee and it consists of other employees of the civil service itself.

(3) A team deputed pursuant to Sub-rule (1) shall distribute the certificates of citizenship of Nepal, subject to the direction given by the Government of Nepal pursuant to Sub-section (2) of Section 22 of the Act.

(4) A person who is not satisfied with the decision made by the team deputed pursuant to Sub-rule (1) not to issue the certificate of citizenship of Nepal may make an application to the concerned Chief District Officer within thirty days. The decision made by the Chief District Officer in this respect shall be final.

(5) The certificate of citizenship distribution team shall collect and maintain records of the minors who have not obtained the certificate of citizenship and the persons who have become major and are eligible to acquire citizenship but who could not obtain the certificate of citizen while the team was in mission.

16. **Procedures for obtaining certificate of citizenship by the family member of employee:** (1) If the family of any employee intends to obtain the certificate of citizenship of Nepal from the District Administration Office in the district where such employee is in service, he or she has to make an application, in the format referred to in Schedule-1, accompanied by the following documents, to the Chief District Officer:

- (a) The certificate of citizenship of Nepal of his or her father or mother,

- (b) A recommendation by the office where the employee is in service,
- (c) In the case of a married woman, the certificate of citizenship of her husband and the marriage registration evidence.

(2) The office issuing the citizenship shall issue the certificate of citizenship based on the documents received pursuant to Sub-rule (1), maintain the records of the certificate of citizenship so granted in that office and also give information thereof to the District Administration Office of the district where the concerned employee has permanent address.

Explanation: (1) For the purposes of this Rule, "employee" means an employee whose salary and allowance is paid from the funds of the Government of Nepal or an employee of a corporation or a teacher or professor.

(3) "Family" means the husband, wife, son, unmarried daughter, adopted son, unmarried adopted daughter, father, mother or step mother of the employee referred to in Clause (1) who lives with, and has to be maintained by the employee, and this term also includes, in the case of a male employee and unmarried woman employee, his or her grand-father and grand-mother, and in the case of a married employee, his or her mother-in-law and father-in-law.

17. **Provisions relating to directives and procedures:** The Ministry may, subject to the Act and this Rule, issue necessary directives and frame and enforce procedures, as required.
18. **Power to alter Schedules:** The Government of Nepal may, by a Notification in the Nepal Gazette, make amendment or alteration in the Schedules, as required.

19. **Repeal and saving:** (1) The Nepal Citizenship Rules, 2049 (1992) is hereby repealed.

(2) Any act done and action taken under the Nepal Citizenship Rules, 2049 (1992) shall be deemed to have been done and taken under these Rules.

NEPAL LAW COMMISSION

***Schedule-1**

(Relating to Sub-rules (1) and (3) of Rule 3, Sub-rule (1) of Rule 4 and Sub-rule (1) of Rule 16)

The Chief District Officer,
District Administration Office,
.....

Passport size
Photograph of
the applicant
showing both
ears

Subject: Request for Obtaining Nepali Citizenship Certificate

Dear Sir/Madam,

Since I am a citizen of Nepal by descent/birth, I hereby submit this application along with recommendation for obtaining a Nepali Citizenship Certificate having stated the following details and having affixed a stamp of Rs. 5/-.

1. Full Name (in block):.....
2. Sex:.....
3. Place of Birth (in block):....
6. Name of the father:.....
- Address.....
- Citizenship.....
7. Name of the mother:.....
- Address.....
- Citizenship.....
8. Name of the husband/wife:.....
- Address.....
- Citizenship.....

* Altered by a Notification in Nepal Gazette 2066.4.19 (3 Aug. 2009) of Government of Nepal, Ministry of Home Affairs

4. Permanent Address: District.....
VDC/Municipality/Sub/ Metropolis.....
Ward No.....

9. Name and Address of the guardian:.....

5. Date of Birth (AD):
..... Year..... Month..... Day.....

The aforesaid contents are true and correct. If found to be false, I shall be liable according to the laws.

Right	Left

Faithfully yours,

Signature of the applicant:.....

Date:.....

NEPAL LAW COMMISSION

Recommendation by VDC/Municipality/Sub /Metropolis

I know well Mr./Mrs./Miss....., aged....., the son/daughter/wife of Mr./Mrs.who has born on.....at Ward No.....of.....VDC/Municipality/Sub/Metropolis and currently permanently living at Ward No.....of.....VDC/Municipality/Sub/Metropolis, whose name has been stated herein below. To the best of my knowledge, the aforementioned contents about him/her are true and correct. The Citizenship certificate may be issued to him/her on the basis of birth/descent. The aforementioned contents are true and correct and if found to be false, I shall be liable according to law.

Date:-

The authority making the recommendation

Seal of Office

Signature:.....

Name and Address:.....

Designation:.....

NEPAL LAW COMMISSION

Forwarded by.....DC/Municipality/Sub/Metropolis for conducting public inquiry and identification

As Mr./Mrs./Miss....., a resident of Ward No.ofVDC/Municipality/Sub/Metropolis and the son/daughter/wife of Mr./Mrs., failed to submit the evidence specified by the Act and Rules, therefore, this application has been forwarded having followed the process of on-the-spot public inquiry and identification for decision of conferring citizenship on him/her on the basis of descent/birth.

Date:-

Signature:.....

Seal of Office

Name and Address:.....

Designation:.....

To be filled in by the Office:

The applicant has the relationship ofwith me. It does not make any difference in the future in case citizenship certificate is conferred on him/her on the basis of descent/birth. If otherwise proved, I shall be liable according to the laws. The person signing on the deed of identification being present in person at the office.....

It is true and correct that the identification has been made in accordance with the contents referred to herein above and the deed has been signed in my presence. The contents are true and correct and if found otherwise, I, the applicant, shall be liable as per the laws.

Name:.....

Name:.....

Citizenship:.....

Signature:.....

Signature:.....

Date:.....

Date:.....

Name, surname and address of the persons executing the deed of inquiry

- 1.
- 2.
- 3.
- 4.
- 5.

Name, surname and address of the persons identifying the applicant

- 1.
- 2.
- 3.

Decision:

On the basis of the recommendation made in this schedule, the identification signature of the applicant dated and the following evidence, I find it appropriate to confer citizenship on him/her and submit accordingly for a decision to that effect.

Evidence attached:

Number of the citizenship certificate distributed	One who identifies the applicant	One who submits for decision	One who approves the case
---------------------------------------------------	----------------------------------	------------------------------	---------------------------

Date:

***Schedule-2**

(Relating to Sub-rule (7) of Rule 8)

	Government of Nepal	<input type="checkbox"/>
	Ministry of Home Affairs	
	District Administration Office,	
	<u>Certificate of Nepali Citizenship</u>	
Cit. Cert. No.	Name and Surname:	Sex:
<div style="border: 1px solid black; padding: 5px; width: fit-content;">Affix a recent photograph of 2.5× cm size showing both ears</div>	Place of Birth:	
	Permanent Address: District:	
	VDC/Municipality/Sub/Metropolis:	Ward No.:
	Date of Birth:Year.....Month.....Day	
	Name of Father:	
	Address:	Citizenship:
	Name of Mother:	
	Address:	Citizenship:
	Name of Husband/Wife:	
	Address:	Citizenship:

* Altered by a Notification in Nepal Gazette 2066.4.19 (3 Aug. 2009) of Government of Nepal, Ministry of Home Affairs

Government of Nepal has issued the Citizenship Certificate with following details:

Citizenship Certificate No.

Full Name (in block):

Sex:

Date of Birth (AD): Year

Month

Day

Place of Birth (in block):

Permanent Address (in block): District

VDC/Municipality/Sub/Metropolis:

Ward No:

This Citizenship Certificate has been issued in accordance with the Citizenship act, 2063 (2006)

Signature of the person obtaining the certificate:

Type of the Citizenship:

Thumb-Impression

Right	Left

Authority Issuing the certificate:

Signature:

Name and Surname:

Designation:

Date:

In case anyone finds this certificate, please hand it over to the nearest District Administration Office or a Police Office.

Schedule-3

(Relating to Clause (a) of Sub-rule (2) of Rule 3)

Format of the on the Spot Public Inquiry

(By descent)

Whereas, in relation to the application made by Mr./Miss/Mrs....., son/daughter/wife of Mr./Mrs....., a resident of Ward No.....of.....Village Development Committee/Municipality/Sub-municipal Corporation/Municipal Corporation of this.....District, to the District Administration Office,...../to team number.....deputed by.....for the distribution of citizenship, for the certificate of citizenship of Nepal, we have been inquired into the matter and we hereby agree to execute public inquiry;

Now, therefore, we hereby execute this deed of the on the spot public inquiry to the effect that the said applicant is the son/daughter/wife of Mr./Mrs....., the applicant is a citizen of Nepal by descent, it will not be otherwise if the certificate of citizenship of Nepal by descent is granted to him or her, and we shall be liable to the consequences according to law, if any details mentioned herein are proved to be otherwise, and have signed it and submitted to the Government of Nepal through the District Administration Office...../citizenship distribution team number.....

SN	Name, surname	Address	Certificate of citizenship number/date of issue	Signature and thumb impressions
1.				
2.				

3.				
4.				
5.				

In presence of:

Served by:

Name, surname:

Designation:

Signature:

Date:

Chairperson/Mayor or representative of the Village Development Committee/Municipality/sub-municipal Corporation/Municipal Corporation:

- 1.
- 2.
- 3.

NEPAL LAW COMMISSION

Schedule-4

(Relating to Clause (b) of Sub-rule (2) of Rule 3)

Format of Identification

(By descent)

For the purpose of office

We, the below-mentioned citizens of Nepal, have appeared at the site of public inquiry and, with our free will and consent, made and signed this identification before the District Administration Office/citizenship distribution team number....., to the effect that....., who is the son/daughter/wife of Mr./Mrs....., a permanent resident of ward No.....,..... VDC/Municipality/Sub-municipal Corporation /Municipal Corporation, is a citizen of Nepal, that the said applicant is the offspring of the descent, that it will not be otherwise if the certificate of citizenship of Nepal by descent is granted to him or her, and that we shall be liable to the consequences according to law if any details mentioned herein are proved to be otherwise.

SN	Name, surname	Address	Certificate of citizenship number/date of issue	Signature and thumb impressions
1.				
2.				
3.				

Identification served by (employee's):

Certified by:

Name:

Name:

Designation:

Designation:

Signature:

Signature:

Date:

Date:

NEPAL LAW COMMISSION

Schedule-5

(Relating to Clause (a) of Sub-rule (3) of Rule 4)

Format of the on the Spot Public Inquiry

(By birth)

Whereas, in relation to the application made by Mr./Miss/Mrs....., son/daughter/wife of Mr./Mrs....., a resident of Ward No..... of.....Village Development Committee/Municipality/Sub-municipal Corporation/Municipal Corporation of this.....District, to the District Administration Office,...../to team number.....deputed by.....for the distribution of citizenship, for the certificate of citizenship of Nepal, we have been inquired into the matter and we hereby agree to execute public inquiry;

Now, therefore, we hereby execute this deed of on the spot public inquiry to the effect that the said applicant is the son/daughter/wife of Mr./Mrs....., it is true and correct that the applicant was born within the territory of Nepal before the last day of the month of Chaitra of the year 2046 (12 April 1990), and it is also true and correct that the said applicant has been permanently residing in the said place till now since his or her birth, and the applicant is really eligible to obtain the certificate of citizenship of Nepal by birth, it will not be otherwise if the certificate of citizenship of Nepal by birth is granted to him or her, and we shall be liable to the consequences according to law if any details mentioned herein are proved to be otherwise, and we have signed it and submitted it to the Government of Nepal through the District Administration Office...../citizenship distribution team number.....

SN	Name, surname	Address	Certificate of citizenship number/date of issue	Signature and thumb impressions
1.				
2.				
3.				
4.				
5.				

In presence of:

Served by:

Name, surname:

Designation;

Signature;

Date:

Chairperson/Mayor or representative of the Village Development Committee/Municipality/Sub-municipal Corporation/Municipal Corporation:

Schedule-6

(Relating to Clause (b) of Sub-rule (3) of Rule 4)

Format of Identification

(By birth)

For the purpose of office

We, the below-mentioned citizens of Nepal, have appeared at the site of public inquiry and, with our free will and consent, made and signed this identification before the District Administration Office/citizenship distribution team number....., to the effect that..... who is the son/daughter/wife of Mr./Mrs....., a permanent resident of Ward No.....,VDC/ Municipality/ Sub-municipal Corporation /Municipal Corporation, is a citizen of Nepal, that it is true and correct that the said applicant was born within the territory of Nepal before the last day of the month of Chaitra of the year 2046 (12 April 1990), and has been permanently residing in the said place till this date since his or her birth, and that it will not be otherwise if the certificate of citizenship of Nepal by birth is granted to him or her, and that we shall be liable to the consequences according to law if any details mentioned herein are proved to be otherwise.

SN	Name, surname	Address	Certificate of citizenship number/date of issue	Signature and thumb impressions
1.				
2.				
3.				

Identification served by (employee's):

Name:

Designation:

Signature:

Date:

Certified by:

Name:

Designation:

Signature:

Date:

NEPAL LAW COMMISSION

***Schedule-7**

(Relating to Sub-rule (1) of Rule 5 and Sub-rules (1), (2) and (5) of Rule 7)

The Chief District Officer,
District Administration Office,
.....

Passport size photograph of the applicant showing both ears

Subject: Request for Obtaining Nepali Citizenship Certificate

Dear Sir/Madam,

Since I have fulfilled the terms and conditions referred to in Section 5 of the Nepal Citizenship Act, 2006 as in the capacity of being the son/daughter/ foreign woman having matrimonial relationship with a citizen of Nepal, I hereby submit this application for obtaining a naturalized Nepali Citizenship Certificate along with recommendation therefor having stated the following details and having affixed a stamp of Rs. 5/-.

1. My personal details:

- (a) Full Name (in block letters):.....
- (b) Sex:.....
- (c) Place of Birth (in block letters):....
- (d) Date of Birth:... Year....Month.....Day....(in Bikram era)
...Year....Month.....Day....(in AD)
- (e) Father's Details:
 - a. Name and surname
 - b. Address

* Altered by a Notification in Nepal Gazette 2066.4.19 (3 Aug. 2009) of Government of Nepal, Ministry of Home Affairs

- c. Citizenship
- (f) Mother's details:
 - a. Name and surname
 - b. Address
 - c. Citizenship
- (g) The age completed:
- (h) Religion:
- (i) Details of Spouse:
 - a. Name and surname
 - b. Address
 - c. Citizenship

2. Number of years having domiciled in Nepal:

- (a) In case of son or daughter of a Nepali citizen:-
 - (1) Nationality of the father:
 - (2) Evidence showing whether or not the citizenship has been obtained from the country of the father
- (b) In case of a foreign woman having matrimonial relationship with a Nepali citizen:-
(The date on which the marriage was solemnized with Mr.....)
- (c) In case of other foreigner (at least Fifteen years):-

3. Place of Permanent residence in Nepal:

- (a) District..... VDC/Municipality/Sub/Metropolis
Ward No..... Street (Tole)
- (b) The date on which one has been living continuously in the place referred to in Clause (a):

4. Details of the family currently accompanying and number of members:

- | | | |
|----------|--------------|------------|
| (a) Son | (b) Daughter | (c) Spouse |
| 1) | 1)..... | 1)..... |
| 2) | 2)..... | |
| 3) | 3)..... | |

5. I know speaking and writing the Nepali or thelanguage speaking in Nepal.

6. My livelihood:

- (a) Means:...
- (b) Qualification:....
- (c) Current profession:.....

7. Details as to whether citizenship of a foreign country has not been obtained, relinquished, or taken actions to be relinquished:-

- (a) Name of the country in which I was citizen earlier.....
- (b) whether the citizenship of the country referred to in Clause (a) has not been obtained, relinquished on, or taken actions to be relinquished.
- (c) I have submitted to Government of Nepal onthe evidence showing that the citizenship of the country referred to in Clause (a) has not been obtained to date or relinquished or taken actions to be relinquished. A copy thereof is attached herewith.

8. I have not been convicted of any offence involving moral turpitude. The aforesaid contents are true and correct. If found to be false, I shall be liable according to the laws.

Faithfully yours,
 Signature of the applicant:.....
 Date:.....

Right	Left

Recommendation by VDC/Municipality/Sub/Metropolis

I know well Mr./Mrs./Miss,aged, the son/daughter/wife of Mr./Mrs....., who has born incountry and permanently residing at Ward No. ..ofVDC/Municipality/Sub/Metropolis. To the best of my knowledge, the aforementioned contents about him/her are true and correct and if found to be false, I shall be liable according to law.

Date:-

The authority making the recommendation

Name and Seal of Office

Signature:.....

Name and Address:.....

Designation:.....

NEPAL LAW COMMISSION

***Schedule-8**

(Relating to Sub-rule (4) of Rule 7 and Sub-rule (7) of Rule 8)

Part A

	Government of Nepal	
	Ministry of Home Affairs	<input type="checkbox"/>
	District Administration Office,	
	<u>Certificate of Naturalized Nepali Citizenship</u>	
Cit. Cert No.	Name and Surname:	Sex:
<div style="border: 1px solid black; padding: 5px; width: fit-content;">Affix a recent photograph of 2.5× cm size showing both ears</div>	Place of Birth:	
	Permanent Address: District:	
	VDC/Municipality/Sub/Metropolis:	Ward No.:
	Date of Birth:Year.....Month.....Day	
	Name of Father:	
	Address:	Citizenship:
	Name of Mother:	
	Address:	Citizenship:
	Name of Husband/Wife:	
	Address:	Citizenship:

* Altered by a Notification in Nepal Gazette 2066.4.19 (3 Aug. 2009) of Government of Nepal, Ministry of Home Affairs

Government of Nepal has issued the Nepali Citizenship Certificate with following details:

Citizenship Certificate No.

Full Name (in block):

Sex:

Date of Birth (AD): Year

Month

Day

Place of Birth (in block):

Permanent Address (in block): District

VDC/Municipality/Sub/Metropolis:

Ward No:

This Naturalized Citizenship Certificate has been issued in accordance with the Citizenship Act, 2063 (2006)

Decision Date:

Signature of the person obtaining the certificate:

Thumb-Impression

Right	Left

Authority Issuing the certificate:

Signature:

Name and Surname:

Designation:

Date:

In case anyone finds this certificate, please hand it over to the nearest District Administration Office or a Police Office.

Part B

	Government of Nepal	<input type="checkbox"/>
	Ministry of Home Affairs	
	District Administration Office,	
	<u>Certificate of Matrimonial Naturalized Nepali Citizenship</u>	
	Cit. Cert. No.	
<div style="border: 1px solid black; padding: 5px; width: fit-content;">Affix a recent photograph of 2.5× cm size showing both ears</div>	Name and Surname:	Sex:
	Place of Birth:	
	Permanent Address: District:	
	VDC/Municipality/Sub/Metropolis:	Ward No.:
	Date of Birth: Year.....Month.....Day	
	Name of Father:	
	Address:	Citizenship:
	Name of Mother:	
	Address:	Citizenship:
	Name of Husband/Wife:	
Address:	Citizenship:	

Schedule-9

(Relating to Sub-rule (1) of Rule 9)

To,

-----.

Dear sir/madam,

Whereas, it is necessary for me to renounce the citizenship of Nepal for the following reasons;

Now, therefore, I hereby give information of the renunciation. I humbly request for the registration of this information.

- 1.
- 2.
- 3.

Other details:

Place of my current domicile:-----

Number of my citizenship certificate:

Date of issue of the certificate of citizenship:

\Place of issue of the certificate of citizenship:

Father's name:

My age:

Short description of my family members:

Name Age Address Details relating to certificate of citizenship

- 1.
- 2.
- 3.

Thumb impressions

Citizenship renouncing person's photograph

Right	Left

Passport
size
photograph
showing
both ears

Citizenship renouncing person's:

Signature:

Name, surname:

Previous address:

Address of present domicile:

NEPAL LAW COMMISSION

Schedule-10

(Relating to Sub-rule (4) of Rule 9)

Details of citizenship renouncing person

SN	Registration date	Name, surname	Certificate of citizenship number	Date and place of issue of certificate of citizenship	Place of present domicile	Place of domicile in Nepal	Reason for renunciation of citizenship of Nepal	Name and address of those who have been the citizens of Nepal, out of the family members	Signature of information furnishing person

Schedule-11

(Relating to Sub-rule (1) of Rule 11)

Informant's photograph (Passport size photograph showing both ears)

To,-----

-----.

**Subject: Application for registration for the purpose of
resumption of citizenship of Nepal.**

Dear sir/madam,

Whereas, I, a citizen of Nepal, have renounced the citizenship of -----
------(country) and come to Nepal and resided here;

Now, therefore, I hereby request that the following details be registered pursuant to Section 11 of the Nepal Citizenship Act, 2006.

1. Full name and surname:
2. Place of birth:
3. Date of birth:
4. Age completed:
5. Certificate of citizenship number:
6. Date of issue of certificate of citizenship:
7. Type of citizenship:

8. Date of coming back to, and domiciled in, Nepal:
9. Place of present domicile: -----District-----
VDC/ Municipality/ Sub-municipal Corporation/ Municipal Corporation
10. Father's name, surname and address:
11. Father's certificate of citizenship number:

Date:

Sincerely,

Informant's:

Signature:

Thumb impressions:

_____	_____
Right	Left
_____	_____
_____	_____

NEPAL LAW COMMISSION

Schedule-12

(Relating to Sub-rule (2) of Rule 11)

Government of Nepal

-----Office

Subject: Registration of information.

The information, as referred to in Section 11 of the Nepal Citizenship Act, 2006, of Miss/Mrs....., age of.....years, at present residing at Ward No.....,VDC/ Municipality/Sub-municipal Corporation/ Municipal Corporation,.....District,.....Zone....., Nepal, son/daughter of Mr....., a resident of Ward No.....,VDC/ Municipality/ Sub-municipal Corporation/ Municipal Corporation,.....District, has been registered.

Informant's:

Signature:

Thumb impressions:

Right Left

Informant's
photograph
(Passport size
photograph showing
both ears)

Date of registration of information:

Information registering authority's:

Signature:

Name, surname:

Designation:

Office: